**NOTICE OF MEETING**

**The Annual Meeting of Huntingfield Parish Council will take place on Friday 19th May 2017 at 6:00pm in the Hub**

Dear Councillor,

You are required to attend a meeting of Huntingfield Parish Council to be held on

**Friday 19th May 2017 at 6:00pm in the Hub.**

 **AGENDA**

**026.17 Election of Chair**

**027.17 Election of Vice-Chair**

**028.17 Election of Chairman for committees**

**029.17 Chairs welcome and apologies for absence.**

**030.17 Declaration of any pecuniary or non-pecuniary interests.**

**031.17 To approve minutes from January 16th 2017.**

**Close meeting.**

**PUBLIC FORUM**

Residents are welcome to give their views and ask questions about issues on this

agenda or to raise items for consideration at a future Parish Council meeting.

**Open meeting.**

**032.17 CC & DC Reports.**

**033.17 Progress Reports.**

 a) Events Committee Progress Report – David Blackmore.

 b) Flooding on Brick Kiln Lane – Parish Clerk

 c) Village Green Grass Cutting

 d) Updating Standing Orders – Cllr Thompson

 e) Village website – Cllr Cannon

 f) Procedure for FOI and complaints

 g) Membership of Open Spaces Society – Parish Clerk

 h) War memorial Update – Parish Clerk

i) Update on community broadband – Cllr Hunt to pass on

**034.17 Correspondence.**

a) Donation request from Disability Advice Service

**035.17 SALC Training Programmes for Councillors.**

**036.17 Cllr Hunt leaving the village.**

**037.17 Planning applications & planning permissions.** None.

**038.17 To approve end of year accounts 2016/17**.

**039.17 To approve Annual Governance Statement.**

**040.17 Defibrillator checks and responsibilities.**

**041.17** **Village strimmer.**

**042.17 Finance.**

**a) Expenditure:

Parish Council General:**

1. £144.70 R Ducker Salary
2. £60.00 Community Action Suffolk Website
3. £144.50 R Ducker Salary
4. £90.00 MPLC Film Night License
5. £45.00 Open Spaces Society Membership
6. £144.50 R Ducker Salary
7. £108.40 HMRC Employers Tax
8. £99.60 Filmbank Media Film Night License
9. £144.50 R Ducker Salary
10. £18.35 SALC Guide Book
11. £12.00 SALC Presentation (end of year)
12. £3.95 SALC P&P
13. £90.00 MPLC Film Night License
14. 18.00 SALC Payroll Services

**The Hare:**

**1.** £80.00 The Little Copy Shop The Hare Printing

**The Hub:**

1. £107.54 Japs Security Master key
2. £130.00 Joel Pike Finger guards & Coat hooks
3. £4958.40 Simon Leonard MG Steps
4. £276.60 Botanica Plants and Shrubs
5. £2479.20 Simon Leonard MG Steps
6. £23.88 AC Leigh Master Keys
7. £4958.40 Simon Leonard MG Steps
8. £139.50 Easiton Aluminium
9. £51.39 D Burrows Exp Hub Equipment
10. £69.78 D Burrows Exp Hub Equipment
11. £180.00 GC Robertson Building Inspection

**Youth Club**

1. £156.00 S Lucas Exp Pediatric first aid course

b) To note the following receipts since the last meeting:

**Parish Council General**

1. £75.00 Film Night

**The Hub**

1. £3500.00 Millennium Green Charity – steps contribution
2. £4132.00 Lottery funding - steps
3. £3239.25 Lottery funding - steps

**The Hare:**

1. £30.00 Hillcrest (Hare Advert)
2. 75.00 Hare advert & donation
3. £30.00 Luke Morphy (Hare advert)
4. £65.00 ProCorda (Hare Advert)
5. £50.00 WV Ltd Cun Cundy (Hare Advert)
6. £30.00 Nicola Jane (Hare Advert)

**Youth Club:**

1. £90.00 Town Estate Trust Donation

**Youth Club/Table Tennis:**

1. £1553.60 Heveningham Hall Trust Donation

c) To received updated accounts for the current financial year.

**043.17 Councillors Reports And Items For Future Agenda.**

Each Councillor is requested to use this opportunity to report matters of information not reported elsewhere on this agenda and to raise items for future agendas.

**044.17 Date of Next Meeting Saturday 2nd September at 10:30am in The Hub in Huntingfield.**

**045.17 Councillor vacancies and procedure.** Vacancies created by Cllr Hunt leaving and any other resignations.

**PUBLIC COMMENTS**

Residents are welcome to give their views and ask questions during a suspension of the meeting.

**Close meeting.**

**Rachel Ducker** Clerk to Huntingfield PC 6th May 2017