



Huntingfield Parish Council Minutes

The Minutes of Huntingfield Parish Council Meeting

Saturday September 2nd at 10.30 in the Hub

Attendees: Cllrs J Baker (Chairman), Cllr B Lucas (Vice Chairman),
Cllr J Thompson. 11 Residents

046.17. Chairs welcome. Apologies received and accepted from Cllr Cannon & Cllr Watson

047.17 Declaration of any pecuniary and non-pecuniary interests. No interests were declared.

048.17 Registration of Parish Clerk & ratification of appointment of Proper Officer for a temporary:

Cllr Baker advised that Ms Rachel Ducker had resigned as Parish Clerk on Thursday August 18th 2017 with immediate effect. The decision that Cllr Baker should act as The Proper Officer for a temporary period was unanimously agreed and ratified by a show of hands.

Cllr Baker advised that an interview had taken place with Mrs Karen Forster, an experienced Parish Clerk who works for both Heveningham and Friston Parish Councils. Cllr Baker proposed that Mrs Forster should be offered the position and if accepted should be engaged as Parish Clerk & Responsible Financial Officer for the Parish with an immediate start.

The resolution was seconded by Cllr Lucas and unanimously agreed by a show of hands.

Cllr Baker proposed that in view of this only the matters on the agenda that require immediate attention should be dealt with and the remainder deferred to an extraordinary meeting on Monday September 18th at 7.30pm when if accepted, Mrs Forster's appointment could be confirmed

The resolution was seconded by Cllr Lucas and unanimously agreed by a show of hands.

049.17 To Approve of minutes from May 19th 2017

Minutes were approved and signed.

050.17 Co-Option of new councillors.



Huntingfield Parish Council Minutes

Cllr Thompson proposed the appointment of Mrs Jacqueline Driver as Councillor this motion was seconded by Cllr Lucas and the resolution was unanimously agreed by a show of hands

Cllr Lucas proposed the appointment of Mr David Burrows as Councillor this motion was seconded by Cllr Thompson and the resolution was unanimously agreed by a show of hands.

Meeting Closed

OPEN FORUM

A resident pointed out that the January minutes on the website still showed the incorrect date and that the minutes of May 19th showed the incorrect title. These comments were noted.

A resident raised a question regarding disabled access to the village notice board which has been relocated to the Hub site and requested that the possibility of installing a path across the grass or relocation of the notice board could be investigated.

A resident raised concern about the impact of the amount of trees being planted around the village and asked whether residents could be asked their opinion on requesting that Heveningham Hall open up vistas.

Cllr Baker suggested that the resident might like to write a piece for inclusion in the next edition of The Hare; this they agreed to do.

A resident queried whether or not the Parish Councils turnover would be in excess of £25,000 this year, councillor Thompson responded that this would be covered at the meeting on September 18th as the council were not in a position to confirm.



Huntingfield Parish Council Minutes

Open Meeting

051.17 Ratify sale of the village mower and agree on apportioning the proceeds

The sale of the mower was ratified by a show of hands and Cllr Baker proposed that the sale amount of £900.00 less the eBay selling fees of £89.76 should be shared equally between the Parish Council and the Millennium Green Trust with £405.12 going to each party.

Resolution proposed by Cllr Baker seconded by Cllr Lucas and unanimously agreed by a show of hands.

055.17 Correspondence

Correspondence received since the last PC meeting was covered at this meeting

056.17 Planning applications & planning permissions

The application from Huntingfield Place was not received in time for an extraordinary meeting to be called before the response date

058.17 .Parish Councils Application to Heveningham Hall Country Trust

It was proposed that an application was submitted for replacement pads and batteries for the defibrillator as well as shovels for the grit bins

Cllr Thompson suggested that in future residents should be asked in advance to put forward their suggestions for items to be applied for

Proposed by Cllr Thompson seconded by Cllr Lucas resolution was unanimously agreed by a show of hands

060.17. Report from The Hub Trustees on the expenditure for the steps to the Millennium Green.

In response to a query at the last meeting raised by a resident a report was read out explaining the figures, this was accepted as accurate. The report is available to view on the website.



Huntingfield Parish Council Minutes

062.17 Report from The Youth Club

Funds donated by the Heveningham Hall Country Fair Trust had been re-allocated from The Youth Club to the Meeting Place and Kids Club with the permission of the Trustees of the HHCFT.

065.17. Councillors Reports and Items for Future Agenda

Cllr Thompson asked for concerns over the speed of farm traffic to be included for discussion on the next agenda.

044.17 Date of Next Meeting Monday September 18th at 7.30 pm in The Hub in Huntingfield.

Meeting closed 11.16 am

Chair _____ **Date** _____