



# Huntingfield Parish Council

## Minutes of the Huntingfield Parish Council Meeting held on Wednesday 19<sup>th</sup> May 2021 in the Hub following the APM and AGM

**Councillors attending: Cllr Emma Ward (Chair), Cllr David Blackmore, Cllr David Burrows, Cllr Jackie Driver, Cllr Sarah Kingsley Adams, Cllr Edward Watson.**

**Also attending: Clerk Julie Collett and 2 residents.**

**57.21 Apologies and approval of absences, and a letter of resignation:** No apologies. The council accepted the resignation of Cllr Guy Newton due to moving away. The vacancy notice will be displayed.

**58.21 To receive Declaration of Interest:** None

**59.21 To consider requests for dispensations.** None

**60.21 To resolve that the minutes of the meetings of the council held on 10<sup>th</sup> March 2021 and 28<sup>th</sup> April 2021 are a true and correct record.** The council agreed the minutes as correct and signed accordingly.

**61.21 To receive Progress Reports for information**

- a. Speed Indicator Device-To agree on the model. The SID post has been installed. The council agreed to sign the agreement with Suffolk County Council. The council agreed on the SID with the smiley/angry face and agreed the DATA collection unit should also be purchased.
- b. Repairs on the Village Green. The clerk is now liaising with Lawrence Walker at Heveningham Hall for the necessary work in the village.
- c. Speeding Traffic. Clerk reported that at a recent speeding meeting a scheme that lends out a camera for use with the SID. Police will act if more than 10% of the traffic are speeding. Data from the SID will need to be submitted in graph form. The traffic survey still on hold.
- d. War Memorial. This work has been completed and a report confirms that no movement has been noted in any parts of the memorial. Thanks expressed to Cllr Burroughes for the locality grant enabling this work to be completed.

**62.21 Public participation session (15 minutes) to include County Councillor and District Councillor reports.** A resident forwarded a letter regarding how good the work looks on the Hawthorns, Old School House and 3 Church Terrace. A request for an item on the next agenda for progress of work on The Forge, The Gate House and The Laundry, and to invite Mrs Hunt to attend.

**63.21 Finance**

- c. To review and approve the statement of accounts for the current financial year. The working balance of the council is £10620.96 with an amount of £1150 in reserves and £19833.63 ringfenced for the Hub.
- d. To review and approve the Bank Reconciliation
- e. To approve the Authorisation to Pay. Council approved payments amounting to £2714.89 plus VAT amounting to £3041.07.
- f. To approve the account receipts. ESDC Precept £6220.84 ESDC Grant £208.00.
- g. To approve the end of year accounts for financial year April 2020 to March 2021
- h. To approve the Annual Governance Statement.
- i. To agree exemption from external audit.

The council unanimously agree all the above items.

**64.21 The Hub:** To discuss the following:

- j. Update on the progress with the agreement between the Parish Council & Hub Trustees. The clerk has received a response from the Charities Commission and has forwarded to the solicitor.



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k. To approve any future expenditure required. None

**65.21 To consider putting forward Cratfield Road as a designated Quiet Lane.** Councillors took all comments into account and agreed to put forward Cratfield Road as a designated Quiet Lane. Council would also like to put forward The Street and Brick Kiln Lane. Clerk to look into.

**66.21 Highways and Footpaths:** To receive any update on Footpath & Highways issues. The start of the third carner has been cut back. The rest will be cut later in the year.

**67.21 Correspondence for information.**

a, Letter from Bramfield School. The school requested funds towards a new covered multi sports and learning area. The council agreed it was a great project, however funds have not been included within the budget to allow donations. Other ideas for funding will be suggested to the school.

b, Suffolk Highways Confirmation of damage to grass verge where drain cover is. The response received advised that it would not be considered a spending priority for Suffolk County Council. A local funding source would need to be sourced to fund the required traffic regulation order. Clerk to contact Cllr Burroughes for advice.

**68.21 To consider items for consideration for inclusion on the next agenda.**

- Quiet Lanes Scheme
- Heveningham Hall Properties in the village
- Queen's Green Canopy re the diseased Ash trees.
- Protected verges and hedges
- Emergency Plan

**69.21 Date of Next Meeting.** To confirm the date of the next meeting scheduled for 14<sup>th</sup> July 2021 7pm in the Hub.

**Meeting closed 20.15**

**Minutes agreed as correct.**

**Chair** \_\_\_\_\_ **Date** \_\_\_\_\_

**Julie Collett**

**20<sup>th</sup> May 2021**

**Clerk to the Council**

**Bridge Cottage, Huntingfield, Halesworth, IP19 0PX, 01986 899719**