



# Huntingfield Parish Council

**Minutes of the meeting of Huntingfield Parish Council held on Wednesday 9<sup>th</sup> March 2022 in the Hub at 7pm.**

**Councillor Attendees: Cllr Emma Ward (Chair), Cllr David Burrows, Cllr Jackie Driver, Cllr Sarah Kingsley Adams, Cllr Edward Watson.**

**Also Attending: 4 members of Public, Argus Hardy Heveningham Hall Estates, Clerk Julie Collett**

**17.22 Apologies and approval of absences.** Apologies received and accepted from Cllr David Blackmore who is away.

**18.22 To receive Declaration of Interest:** None

**19.22 To consider requests for dispensations.** None

**20.22 To resolve that the minutes of the Parish Council meetings held on 12<sup>th</sup> January 2022 are a true and correct record.** Minutes agreed and signed as correct.

**21.22 To receive Progress Reports for information**

- a. Updates with items raised in the Public Forum of the meeting on 12<sup>th</sup> January 2022. The clerk reported that she had a couple of meetings with the Estate and the fence is now in the progress of being removed. This will hopefully stop any further graffiti. The traffic problem on the night of the Firework event has been dealt with by Highways in discussions with the Estate.
- b. Verges. The clerk requested that Linstead Road and The Street verges be left uncut. A response had been received from Highways to state this is not viable. However, the clerk will contact Cllr Mallinder who is an Environmental Officer for more advice.
- c. Quiet Lanes. In wave 3 that should progress soon.

**22.22 Public participation session (15 minutes) to include County Councillor and District Councillor reports, Footpath & Tree Wardens reports.** No reports received from County or District. Sue Brewer sent a report stating that the footpath behind Hillcrest garage was overgrown. The Clerk confirmed that the path would be sprayed off soon. Another footpath is hard to navigate and will be looked at. The gate near the Queen's Oak has also been fixed. Cllr Driver reported that the footpath near Manor Farm had some signage showing where the private land is. Cllr Driver will chase to see what else is happening. A resident asked if there could be a meeting arranged with the Estate to show details what the Estate's long term plan is.

**23.22 Update on the properties in Huntingfield owned by Heveningham Hall Estate.** Argus Hardy presented updated plans for the Forge and confirmed these had now been submitted. The boarding that has been put up at the Forge is just for safety reasons. The timescale for the Forge is immediate. Plans for Gate House, Laundry Lane include thatching and a small extension at the rear to increase the size of the kitchen. There are also plans in the pipeline for the Laundry.

**24.22 Update on the Neighbourhood Plan for Huntingfield.** No further interest has been received from anyone, and the County Council has now withdrawn funding. Will not pursue unless finance is re-instated.

**25.22 Finance**

- d. To review and approve the statement of accounts for the current financial year. Balance of £27732.31 which includes a ringfenced amount of £20985.29 for the Hub and solicitors fees.
- e. To review and approve the Bank Reconciliation



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- f. To approve the Authorisation to Pay £49.75 plus VAT £3.80
- g. To approve the account receipts 0.17p interest.  
All accounts, reconciliation and payments were approved, receipt noted.

**26.22 The Hub:** To discuss the following:

- h. Update on the progress with the agreement between the Parish Council & Hub Trustees.  
Nothing further heard. Clerk will ask for an update.
- i. To approve any future expenditure required. None

**27.22 Highways and Footpaths:** To receive any update on Footpath & Highways issues.

- Update on meeting with CC Stephen Burroughes and Highways. Nothing further received about the meeting. However, Cllr Burroughes has said it may be easier to talk to parishes individually as all need different things. Many villages seem to have a 20mph limit. Is this possible for Huntingfield?

**28.22 To appoint the Internal Auditor.** Council agreed to appoint Heelis & Lodge.

**29.22 To agree the increase to clerk's salary of 1.75% for 2021-2022 as agreed by NALC.** Council unanimously this increase, Clerk to advise SALC.

**30.22 To review the Risk Management.** Reviewed and found to be adequate for requirements. Clerk confirmed the Public Liability cover was £10 million.

**31.22 To consider writing to local businesses re the rule changes in the Highway Code.** Following discussions and advice that all Farmers were attending a meeting with NFU, the council agreed not to contact anyone re the changes.

**32.22 To consider items for consideration for inclusion on the next agenda.**

Code of Conduct

End Year Accounts

Invite Stephen Burroughes to attend the APM via Teams to discuss traffic issues.

Clerk to invite reports from other organisations for the APM.

**33.22 Date of Next Meeting.** To confirm the date of the next meeting scheduled for 11<sup>th</sup> May 2022 7pm in the Hub. To include the Annual Parish Meeting and the Annual Meeting of the Parish Council.

**Meeting Closed 7.55pm.**

**Minutes agreed and signed as correct.**

Chair \_\_\_\_\_ Date \_\_\_\_\_

**Julie Collett 11<sup>th</sup> March 2022 Clerk to the Council 01986 899719**