



# Huntingfield Parish Council

## Minutes of the meeting of Huntingfield Parish Council held on Wednesday 8<sup>th</sup> September 2021 in the Hub at 7pm.

Attendees: Cllr Emma Ward (Chairman), Cllr David Burrows, Cllr Jackie Driver.

Also Attending: 4 residents and Julie Collett (Clerk).

### 104.21 Apologies and approval of absences.

Apologies received and accepted from Cllr David Blackmore, Cllr Edward Watson, Cllr Sarah Kingsley Adams.

### 105.21 To receive Declaration of Interest:

A non pecuniary interest on item 111.21 was declared by Cllr David Burrows.

### 106.21 To consider requests for dispensations. None

### 107.21 To resolve that the minutes of the Parish Council meetings held on 14<sup>th</sup> July 2021 and 16<sup>th</sup> August 2021 are a true and correct record.

The council agreed all minutes were correct.

### 108.21 To receive Progress Reports for information

- a. SID Clerk still waiting for grant offer. Rota and DATA collection to be discussed at next meeting

### 109.21 Public participation session (15 minutes) to include County Councillor and District Councillor reports, Footpath & Tree Wardens reports.

Apologies received from Cllr Stephen Burroughes. Reports received, circulated and can be viewed on the website.

A resident requested a regular agenda item regarding the progress on properties in Huntingfield owned by Heveningham Hall Estate.

The fence along the carner needs to be moved further down where the footpath slopes. Footpath is overgrown. The riverbed also needs clearing.

Many footpaths are now overgrown, and the lack of signage, makes them difficult to follow. Advert in the Hare for a dedicated Footpath Warden.

A resident thanked the council for the previous meeting about the planning applications. They also remarked that Heveningham PC had also been consulted but with a later expiry date.

A suggested joint meeting with Heveningham and the Estate may be appreciated by all residents.

Hedge is overgrown opposite cottages on Bridge Road. Also knotweed has been noticed in the properties down Laundry Lane.

### 110.21 Finance

- b. To review and approve the statement of accounts for the current financial year. Accounts approved showing a working balance of £9534.97 and ringfenced amounts of £19833.63 for the Hub capital account and £1150 for solicitors fees.
- c. To review and approve the Bank Reconciliation. Agreed
- d. To approve the Authorisation to Pay. Approved payments amounting to £425.32
- e. To note the Receipt of documents acknowledgement from SBA, PKF Littlejohn. Notes
- f. To review and renew the insurance. Insurance was reviewed and found to be adequate for requirements. The agreed undertaking is still in force with an expiry of September 2022.

### 111.21 The Hub: To discuss the following:

- g. Update on the progress with the agreement between the Parish Council & Hub Trustees. No further update. Cllr Watson still needs to take his identity into the solicitors.



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- h. The Council to authorise Cllr Edward Watson & Cllr Jackie Driver to sign the lease on behalf of Huntingfield Parish Council, following approval of the lease by the council. The council agreed to defer this til next meeting when more councillors are in attendance.
- i. To approve any future expenditure required. None.

**112.21 Highways and Footpaths:** To receive any update on Footpath & Highways issues. Most items discussed earlier.

- Update on meeting with CC Stephen Burroughes and Highways. Waiting for date.

**113.21 To consider the purchase of a handrail from the green to the road at the end of the path.**

The council agreed to put a handrail on the green near the steps. Clerk to contact Easitron.

**114.21 To consider a Neighbourhood Plan for Huntingfield.**

Council agreed this would be a good idea, but a lot of work involved. However, it would give a direction for the village on items such as future planning. An article will go into the next edition of the Hare to see if there is anyone in the village would be interested in joining a steering group.

**115.21 To consider the following planning application:**

**DC/21/3873/FUL Whitehouse Farm, Cratfield Road, Erection of new Cartlodge Garage.**

Councillors agreed to this application.

**116.21 To consider items for consideration for inclusion on the next agenda.**

Neighbourhood Plan  
Hub agreement  
Pot Holes Low Road  
Heveningham Properties  
Footpath Warden  
Hedgerows and verges  
Training  
SID

**117.21 Date of Next Meeting.** To confirm the date of the next meeting scheduled for 10<sup>th</sup> November 2021 7pm in the Hub.

**Meeting closed 8.05pm**

**Minutes signed as correct.**

**Chair** \_\_\_\_\_ **Date** \_\_\_\_\_

**Julie Collett 10<sup>th</sup> September 2021 Clerk to the Council 01986 899719**