



Huntingfield Parish Council

Minutes

Minutes of the meeting of Huntingfield Parish Council Meeting held on Wednesday 13th July 2022 in the Hub.

Councillors attending: Cllr David Blackmore (Chair), Cllr David Burrows, Cllr Sarah Kingsley Adams, Cllr Emma Ward, Cllr Edward Watson.

Also attending: Julie Collett (Clerk & RFO), 18 residents.

76.22 Apologies and approval of absences. Received and accepted from Cllr Jackie Driver.

77.22 To receive Declaration of Interest: None.

78.22 To consider requests for dispensations. None.

79.22 To resolve that the minutes of the meetings of the council held on 9th May 2022, 11th May and the Annual Meeting of the Council on 11th May 2022 are a true and correct record. The minutes of the meeting on 9th May were agreed and signed as correct. The minutes of the Annual Meeting of the Council held on 11th May were agreed and signed as correct. Cllr Burrows stated that the minutes of the standard meeting on 11th May were incorrect and requested an additional sentence in item 72.22. These minutes will be amended circulated and approved at the next meeting.

80.22 Public participation session: Mrs Susie Peel expressed her thanks to Huntingfield Parish Council and in particular Cllr David Blackmore who spoke at the appeal for the planning application. Residents from Holland Rise stated that parking has always been a problem. Everyone tends to have their own space and know where each household parks. The dropped kerb has a tree root sticking through the path so is quite unsafe. Parents have spoken to children about where they leave their bikes. Another resident stated that there was a dangerous tree on the Linstead Road. This will be inspected and any necessary action taken. Apologies received from Cllr Stephen Burroughes, but reports have been received and circulated. They are available to view on the Huntingfield website.

81.22 To receive Progress Reports for information

- a. Plug In Suffolk Review in November 2022. Contact Wilby PC
- b. Chapel Barn Drive. No plans to widen drive, one off problem.
- c. Parking issues on Holland Rise. No response from Flagship. Not a definitive reply from Highways, although stating unlikely for lines to be put in Holland Rise. Cllr Blackmore spoke to some of the residents after the last meeting regarding the parking issues. Cllr Burrows stated it was still an ongoing problem and illegal to block footpaths. Cllr Blackmore requested that we work together as a community, respecting other people. Reviewed again at next meeting.

82.22 Update on properties in Huntingfield owned by the Heveningham Hall Estate.

Matt Bostock provided a written update on the Forge project.

- Comments are generally supportive from officers and EA
- They wanted to retain a structure in the position of the Forge – we had proposed a small car port, which they were not that keen on.
- As a result we have been looking at an alternative option which is to change this for a Swift Tower. This provides new habitat for a species on the Red List following declining populations. Steve Piotrowski believes this to be an ideal location for Swifts.
- The window detailing replicates the existing Forge.
- The same number of car parking spaces will be provided, just without an element being covered.
- We haven't yet received any feedback on this.



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83.22 Planning.

Committee decision on Old Mill House. The appeal was successful and planning permission has been granted. Thanks to Cllr Stephen Burroughes for supporting this application.

Planning application DC/22/2220/VOC Numbers 2,8,9, Amend design of Lodge 3 and reposition Lodge 4. Councillors agreed not to support this application as it is a concern that this is a further example of "planning creeping" where one proposal is received and then amendments follow later.

Planning Application DC/22/2519/FUL Erection of 1 No tourist accommodation property in lieu of Lodge 2 West Lodge. Councillors agreed not to support this application as it is a concern that this is a further example of "planning creeping" where one proposal is received and then amendments follow later.

84.22 Finance

d. To review and approve the statement of accounts for the current financial year. Balance of £34866.04 held includes reserves of £23329.14.

e. To review and approve the Bank Reconciliation Agreed and signed as correct.

f. To approve the Authorisation to Pay. Payments of £1381.19 plus £10 VAT agreed.

g. To approve the account receipts.

Interest		£0.17
Interest		£0.15
HMRC	VAT	£783.80
Receipts noted.		

85.22 The Hub: To discuss the following:

h. Update on the progress with the agreement between the Parish Council & Hub Trustees. Correspondence recently received has confirmed the deeds are held by us. Clerk to locate them.

i. To approve any future expenditure required. None

86.22 To receive and consider recommendations from the Internal Audit. The Internal Audit was received with no recommendations. Therefore, no actions required.

87.22 To confirm email received from PKF Littlejohn acknowledging receipt of the Certificate of Exemption. Noted

88.22 Highways and Footpaths: Apologies from Sue Brewer, but reports no updates except thanks to Lawrence from Heveningham Estates for cutting the third carner very quickly.

89.22 To consider requesting a permissive footpath along land adjacent to Linstead Road. Cllr Blackmore suggested we ask Heveningham Hall Estate if it would be possible to allow a permissive footpath from the end of the Carner at Linstead Road as far as the style. Councillors agreed. Clerk will write to Estate Manager.

90.22 To consider a response to the Consultation: Draft Housing in Clusters and Small Scale Residential Development in the Countryside Supplementary Planning Document. Councillors agreed this was not relevant to Huntingfield so no reply necessary.

91.22 To consider items for consideration for inclusion on the next agenda. No new items. Contact Cllr Burroughes re the ongoing issues with traffic.

The chair then asked the public to leave the meeting so the clerks salary and performance could be discussed under the ruling:



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To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960). Council agreed to exclude the public & press.

92.22 To review the clerks performance and salary until a replacement is found. The clerk also left the meeting. Council confirmed the increase to SCP 26 until a replacement clerk is found. The clerk returned to the meeting. Clerk to advise SALC. Clerk will continue to advertise for a replacement.

93.22 Date of Next Meeting. To confirm the date of the next meeting scheduled for 7th September 2022 7pm in the Hub, changed for the original planned date.

Meeting closed 8.05pm.

Minutes agreed as correct.

Chair _____ Date _____

DRAFT