



Huntingfield Parish Council

Minutes

Minutes of the meeting of Huntingfield Parish Council Meeting held on Wednesday 11th May 2022 in the Hub following the APM and AGM.

Councillors attending: Cllr David Blackmore (Chair), Cllr David Burrows, Cllr Jackie Driver, Cllr Emma Ward, Cllr Edward Watson.

Also attending 8 residents and Clerk & RFO Julie Collett

61.22 Apologies and approval of absences. Received and accepted from Cllr Sarah Kingsley Adams

62.22 To receive Declaration of Interest. None.

63.22 To consider requests for dispensations. None

64.22 To resolve that the minutes of the meetings of the council held on 9th March 2021 28th March 2021 and 27th April 2021 are a true and correct record. The council agreed that the minutes were correct.

65.22 To receive Progress Reports for information

- a. Verges. Confirmation from Highways that they were unable to leave the verges uncut due to a variety of reasons, all relating to visibility and safety issues. Clerk to write to resident to advise.
- b. Plug In Suffolk. The clerk advised the council that the regular charges for two sockets amount to £288 per annum. Some money will be made from car owners using the chargers. Wilby PC have had theirs installed. Will review in six months' time to see if the usage at Wilby, (similar size village), makes any profit. Will need to contact Wilby Clerk on wilbyclerk@outlook.com.

66.22 Public participation session (15 minutes) to include County Councillor and District Councillor reports, footpath and tree warden reports.

A resident stated that the Plug in Project sounds a good idea in light of future cars.

A coach had caused a blockage on the B1117 trying to turn into Chapel Barn, Heveningham. Clerk to contact Wilderness to see if there any plans to alleviate this problem, ie widening the entrance.

67.22 Update on properties in Huntingfield owned by the Heveningham Hall Estate. Nothing further to report.

68.22 To consider the planning application ref DC/22/1273/FUL. Extension and alterations and replacement of outbuilding. Laundry Studio, Laundry Lane.

Council agreed to support this application with this proviso of minimising the construction traffic from coming through the village.

69.22 Finance

- c. To review and approve the statement of accounts for the current financial year. Agreed. Balance stands at £35473.11 with £23328.82 ringfenced for certain projects.
- d. To review and approve the Bank Reconciliation. Agreed.
- e. To approve the Authorisation to Pay. Payments of £1194.15 plus £32.58 VAT approved.
- f. To approve the account receipts.

ESDC	Precept	£6124
ESDC	CIL	£2343.04

Receipts noted.
- g. To approve the end of year accounts for financial year April 2021 to March 2022. Accounts agreed and approved.
- h. To approve the Annual Governance Statement. Approved.
- i. To agree exemption from external audit. Council approved the exemption from external audit.



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- j. To approve the CIL Return. No return necessary, funds received in current financial year.

70.22 The Hub: To discuss the following:

- k. Update on the progress with the agreement between the Parish Council & Hub Trustees. Email sent, no response received. Clerk will send a reminder.
- l. To approve any future expenditure required. Nothing at present.

71.22 Highways and Footpaths: To receive any update on Footpath & Highways issues.

Cllr Burroughes has stated that the meeting between many villages and Highway officers is impractical. Possibly smaller meetings will be arranged, with a few parishes at a time. Sue Brewer (Footpath Warden) stated that there were still issues with the footpath from Laundry Lane. However due to the amount of construction work happening in that area, the footpath will be monitored. Manor Farm footpath will be checked to ensure necessary signage is in place, and to check the bridge at the end of the path. Any problems will be reported on the Rights of Way reporting tool.

72.22 To consider parking issues in Holland Rise. Cllr Burrows raised concerns on the cars parked near to the entrance of Holland Rise and had produced a video to illustrate the problem. However, councillors agreed not to show this video at the meeting due to car registration plates being visible. The parking was causing heavy lorries to mount the kerb and damage a drain cover.

Vehicles have also been seen blocking paths, which could make it difficult for pedestrians. Cllr Burrows suggested white lines towards the entrance of Holland Rise and where the dropped kerb is. Clerk to investigate and report back. Cllr Burrows stated that it was illegal and anti-social to block footpaths. Cllr Burrows requested support from other councillors to approach local residents and advise them accordingly. Cllrs Driver, Ward & Watson did not agree. Cllr Blackmore stated that he would speak to the residents concerned. The clerk will contact Flagship and East Suffolk DC.

73.22 To consider a request from the Hub to contribute towards the cost of printing the Hare.

The clerk had received a request from the Hub who deals with the finance of the Hare for a contribution at the end of the year to assist with printing costs. Now the Hare is distributed to all 3 villages the advertising no longer covers the cost. The council agreed to contribute.

74.22 To consider items for consideration for inclusion on the next agenda.

Parking Issues on Holland Rise.
Permissive Footpath whilst construction traffic is around the village.
Planning Committee decision on Old Mill House.

75.22 Date of Next Meeting. To confirm the date of the next meeting scheduled for 13th July 2022 7pm in The Hub.

Meeting closed 8.15pm.

Minutes agreed as correct.

Chairman _____ Date _____

Julie Collett
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