



The Hub, Brick Kiln Lane, Huntingfield, Halesworth, IP19 0QH

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Meeting of The Hub Committee to be held on Monday 20th January 2020 at 9:30am

AGENDA

1. Apologies
2. Minutes of last meeting, 7th October 2019
3. Update – Lease agreement HC
4. Update – Automatic door opener HC
5. Update – Trustee duties / tasks HC
6. Update – Fund-raising / events KB
7. Update – Floor finish / redecoration HC
8. Update – Shed TH
9. Update – Hub promotional booklet HC
10. Cleaning costs HC
11. Underfloor heating in meeting room HC
12. Fire alarm system maintenance contract HC/SM
13. Complaints about steps to MG HC/TH
14. Flooding DB
15. Marketing & publicity AP
16. Financial Status HC
17. AOB
18. Date of next meeting
19. Close