



# Huntingfield Parish Council Agenda

The **Annual General Meeting** of the Parish Council will be held on **Wednesday 22<sup>nd</sup> May 2019** following the **Annual Parish Meeting**,  
in the  
**Hub, Huntingfield IP19 0QH**

All members of the Council are hereby summoned to attend the meeting of the Parish Council to transact the following business;

## AGENDA

1. **Election of the Chairman:** Invite nominations and elect a chairman for the ensuing municipal year (2019/2020) and to receive the Declaration of Acceptance of Office by the Chairman.
2. **Acceptance of Office by the Councillors:** to receive the Declarations of Acceptance from the newly elected councillors following the elections of May 2<sup>nd</sup> 2019
3. **Appointment of Clerk/RFO:** To confirm the appointment of the Clerk/RFO
4. **Apologies for Absence:** To receive any apologies for absence.
5. **Election of the Vice-Chairman:** Invite nominations and elect a vice-chairman for the ensuing municipal year.
6. **Appointment of Representatives:**  
To appoint councillors to be representatives for the following:
  - The Hub
  - Transport & Highways
  - SALC
  - Planning
  - Emergency Plan
7. **Structure and Frequency of Meetings & Committee:**

A handwritten signature in black ink, appearing to read 'Karen'.

**Karen Forster** 14/5/19  
Clerk, Orchard House, Chediston Rd., Wissett, IP19 0NF, 01986 785428

Please be aware that filming and recording of the meeting may be taking place during the meeting.