



## **NOTICE OF MEETING**

**The Meeting of Huntingfield Parish Council will take place on  
Monday 16<sup>th</sup> January 2017 at 7:30pm in the Hub**

Dear Councillor,

You are required to attend a meeting of Huntingfield Parish Council to be held on  
**Monday 16<sup>th</sup> January 2017 at 7:30pm in the Hub.**

## **AGENDA**

**001.17** Chairs welcome and apologies for absence.

**002.17** Declaration of any pecuniary and non-pecuniary interests.

**003.17** Formalising the appointment of the Chairman.

**004.17** Review of matters arising from minutes on 7<sup>th</sup> November 2016.

**005.17** To approve minutes from 10<sup>th</sup> December 2016.

### **PUBLIC FORUM**

Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting.

**Close meeting.**

**Open meeting.**

**006.17** CC & DC Reports.



**007.17 New Village Hall Report.** (Sue Lucas)

**008.17 Progress Reports.**

- a) Events Committee Progress Report – David Blackmore.
- b) Millennium Green Steps – Sue Lucas.

**009.17 Correspondence.**

- a) Suffolk Accident Rescue Service donation request.
- b) Norfolk & Suffolk Community Rehabilitation donations request.
- c) SALC to renew subscription for 2017.
- d) Sizewell C Stage 2 consultation information & questionnaire.
- e) Mrs J Colletts request to change a paragraph in the November minutes.

**010.17 Setting the budget and precept.**

**011.17 Procedure for FOI and complaints.**

**012.17 Updating the standing orders.**

**013.17 Creating a website on One Suffolk.**

**014.17 Agreeing the dates for PC meetings throughout the year.**

**015.17 To consider making the Hub an emergency centre.**

**016.17 Flooding in Brick Kiln Lane.**

**017.17 Village Green Grass Cutting.**

**018.17 Servicing the mower and strimmer.**

**019.17 Village notice board siting.**

**020.17 High Speed BT Broadband for the village.**



**021.17 Membership of Open Spaces Society.**

**022.17 Planning applications & planning permissions. None.**

**023.17 Finance.**

**a) Expenditure:**

**Parish Council General:**

1. £142.28	R Ducker Expenses	Working at home / stationery
2. £18.50	D Burrows	Wreath
3. £24.00	SALC	Clerk Course
4. £115.50	R Ducker	PC wages
5. £18.00	SALC	Payroll Services
6. £220.00	Heels & Lodge	Internal Audit
7. £57.00	S Lucas	Christmas Tree & Lights
8. £21.53	R Ducker Exp	Printer ink / stamps / paper
9. £291.38	R Ducker	PC wages and backdate
10. £130.60	HMRC	Employers Tax

**The Hare:**

11. £80.00	The Little Copy Shop	The Hare Printing
12. £17.50	S Lucas Exp	Hare Postage & Stationery

**Youth Club:**

13. £25.00	The Hub	Youth Club Hire
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**The Hub:**

1. £31.90	Nisbets	Catering Equipment
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2.	£291.18	Nisbets	Catering Equipment
3.	£161.00	The Hub	Nikki Hambling Payment
4.	£231.60	S Lucas Exp	Big Dug Shelving
5.	£77.27	D Burrows	Cable protector
6.	£23.88	AC Leigh	Master Keys
7.	£4958.40	Simon Leonard	MG Steps

b) To note the following receipts since the last meeting:

### Parish Council General

#### The Hare:

1.	£50.00	Pikes Paws (Hare Advert)
2.	£50.00	1 <sup>st</sup> Cut Tree (Hare Advert)
3.	£50.00	Clothworks (Hare Advert)
4.	£5.00	Ironing Service (Hare Advert)
5.	£5.00	Suffolk Hamper (Hare Advert)
6.	£50.00	Donations

#### The Hub:

1.	£45.00	Hillcrest Booking
2.	£161.00	Nikki Hambling Booking
3.	£20.00	2x Craft Fayre bookings
4.	£10.00	Craft Fayre Booking

c) To received updated accounts for the current financial year.

### 024.17 Councillors Reports And Items For Future Agenda.

Each Councillor is requested to use this opportunity to report matters of information not reported elsewhere on this agenda and to raise items for future agendas.

### 025.17 Date of Next Meeting TBC in The Hub in Huntingfield.

### PUBLIC COMMENTS



Residents are welcome to give their views and ask questions during a suspension of the meeting.

**Close meeting.**

*Rachel Ducker*

Clerk to Huntingfield PC 9<sup>th</sup> January 2017