



## **NOTICE OF MEETING**

**The Annual Meeting of Huntingfield Parish Council will take place on Friday 19<sup>th</sup> May 2017 at 6:00pm in the Hub**

Dear Councillor,

You are required to attend a meeting of Huntingfield Parish Council to be held on **Friday 19<sup>th</sup> May 2017 at 6:00pm in the Hub.**

## **AGENDA**

**026.17 Election of Chair**

**027.17 Election of Vice-Chair**

**028.17 Election of Chairman for committees**

**029.17 Chairs welcome and apologies for absence.**

**030.17 Declaration of any pecuniary or non-pecuniary interests.**

**031.17 To approve minutes from January 16<sup>th</sup> 2017.**

**Close meeting.**

### **PUBLIC FORUM**

Residents are welcome to give their views and ask questions about issues on this agenda or to raise items for consideration at a future Parish Council meeting.

**Open meeting.**



**032.17 CC & DC Reports.**

**033.17 Progress Reports.**

- a) Events Committee Progress Report – David Blackmore.
- b) Flooding on Brick Kiln Lane – Parish Clerk
- c) Village Green Grass Cutting
- d) Updating Standing Orders – Cllr Thompson
- e) Village website – Cllr Cannon
- f) Procedure for FOI and complaints
- g) Membership of Open Spaces Society – Parish Clerk
- h) War memorial Update – Parish Clerk
- i) Update on community broadband – Cllr Hunt to pass on

**034.17 Correspondence.**

- a) Donation request from Disability Advice Service

**035.17 SALC Training Programmes for Councillors.**

**036.17 Cllr Hunt leaving the village.**

**037.17 Planning applications & planning permissions. None.**

**038.17 To approve end of year accounts 2016/17.**

**039.17 To approve Annual Governance Statement.**

**040.17 Defibrillator checks and responsibilities.**

**041.17 Village strimmer.**



**042.17 Finance.**

**a) Expenditure:**

**Parish Council General:**

1. £144.70	R Ducker	Salary
2. £60.00	Community Action Suffolk	Website
3. £144.50	R Ducker	Salary
4. £90.00	MPLC	Film Night License
5. £45.00	Open Spaces Society	Membership
6. £144.50	R Ducker	Salary
7. £108.40	HMRC	Employers Tax
8. £99.60	Filmbank Media	Film Night License
9. £144.50	R Ducker	Salary
10. £18.35	SALC	Guide Book
11. £12.00	SALC	Presentation (end of year)
12. £3.95	SALC	P&P
13. £90.00	MPLC	Film Night License
14. 18.00	SALC	Payroll Services

**The Hare:**

1. £80.00	The Little Copy Shop	The Hare Printing
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**The Hub:**

1. £107.54	Japs Security	Master key
2. £130.00	Joel Pike	Finger guards & Coat hooks
3. £4958.40	Simon Leonard	MG Steps
4. £276.60	Botanica	Plants and Shrubs
5. £2479.20	Simon Leonard	MG Steps
6. £23.88	AC Leigh	Master Keys
7. £4958.40	Simon Leonard	MG Steps
8. £139.50	Easiton	Aluminium
9. £51.39	D Burrows Exp	Hub Equipment



10. £69.78	D Burrows Exp	Hub Equipment
11. £180.00	GC Robertson	Building Inspection
<b>Youth Club</b>		
1. £156.00	S Lucas Exp	Pediatric first aid course

b) To note the following receipts since the last meeting:

**Parish Council General**

1. £75.00 Film Night

**The Hub**

1. £3500.00 Millennium Green Charity – steps contribution
2. £4132.00 Lottery funding - steps
3. £3239.25 Lottery funding - steps

**The Hare:**

1. £30.00 Hillcrest (Hare Advert)
2. 75.00 Hare advert & donation
3. £30.00 Luke Morphy (Hare advert)
4. £65.00 ProCorda (Hare Advert)
5. £50.00 WV Ltd Cun Cundy (Hare Advert)
6. £30.00 Nicola Jane (Hare Advert)

**Youth Club:**

1. £90.00 Town Estate Trust Donation

**Youth Club/Table Tennis:**

1. £1553.60 Heveningham Hall Trust Donation

c) To received updated accounts for the current financial year.



**043.17 Councillors Reports And Items For Future Agenda.**

Each Councillor is requested to use this opportunity to report matters of information not reported elsewhere on this agenda and to raise items for future agendas.

**044.17 Date of Next Meeting Saturday 2<sup>nd</sup> September at 10:30am in The Hub in Huntingfield.**

**045.17 Councillor vacancies and procedure.** Vacancies created by Cllr Hunt leaving and any other resignations.

**PUBLIC COMMENTS**

Residents are welcome to give their views and ask questions during a suspension of the meeting.

**Close meeting.**

**Rachel Ducker** Clerk to Huntingfield PC 6<sup>th</sup> May 2017